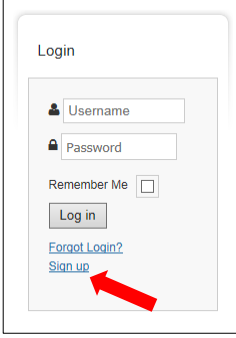

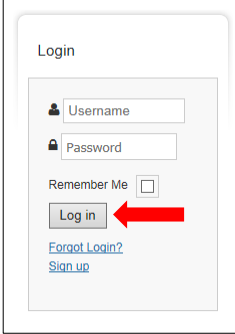
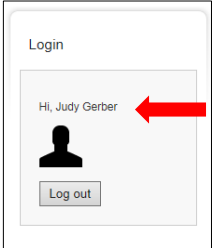


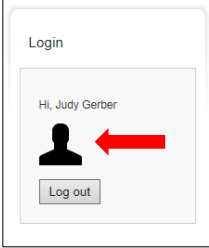
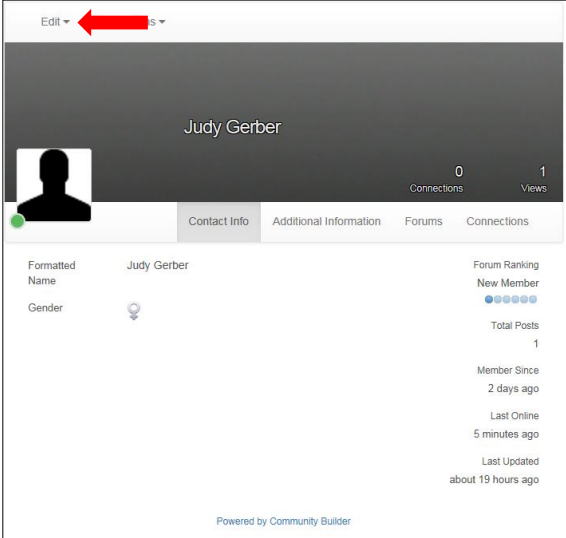
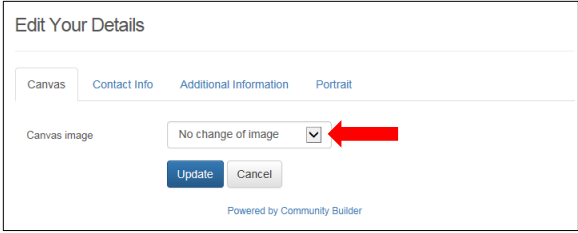
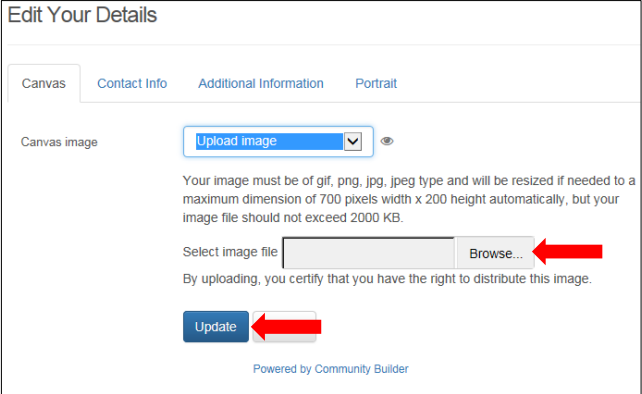
Registration Process:

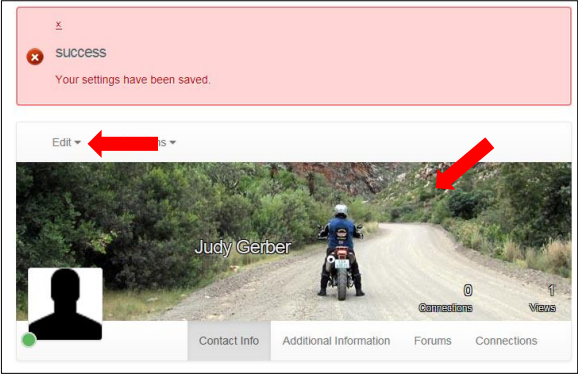
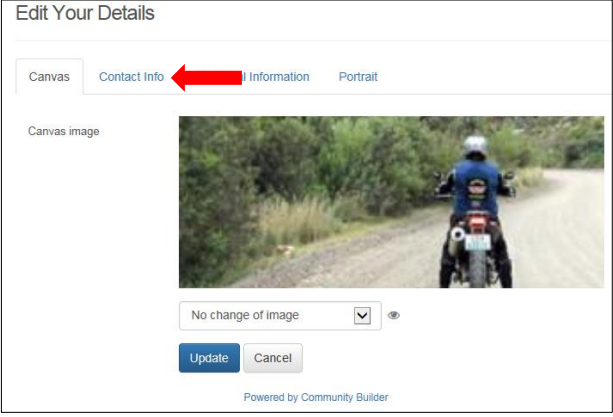
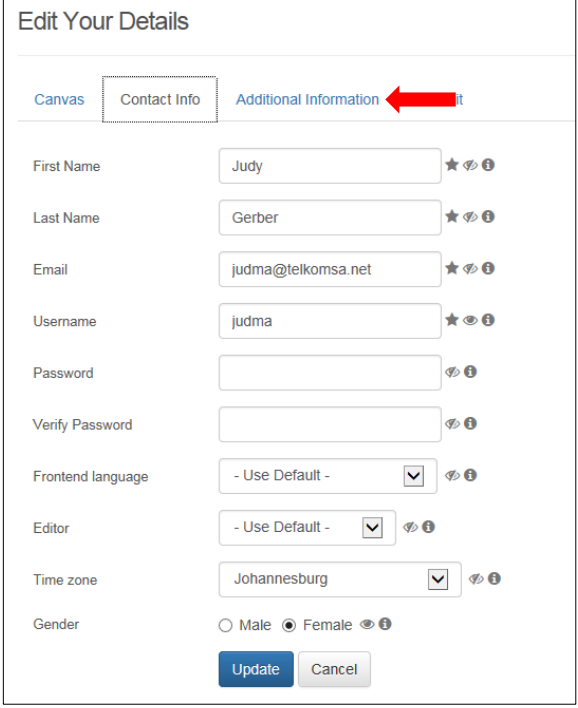
Step	Action	Screen
1	From the Home Page (http://www.bmwccc-escape.org.za), click on Sign up .	 <p>The screenshot shows a 'Login' form with fields for 'Username' and 'Password', a 'Remember Me' checkbox, and a 'Log in' button. Below the button are two links: 'Forgot Login?' and 'Sign up'. A red arrow points to the 'Sign up' link.</p>
2	Complete the fields and click on the Sign up button.	 <p>The screenshot shows a registration form with a header image of motorcycles and the text 'Join us!'. Below the image is a legend: '★ Required field ⦿ Field visible on your profile ⦿ Field not visible on profile ⓘ Information: Point mouse to icon'. The form includes fields for First Name, Last Name, Email, Username, Password, Verify Password, Gender (radio buttons for Male and Female), Company, City, State, Zip Code, Country, Address, Cell Phone, Phone #, and Fax #. A blue 'Sign up' button is at the bottom, with a red arrow pointing to it.</p>
3	Go to your Email application and find the email stating that your application is Pending Approval. Please ensure you click on the hyperlink (inside email).	
4	You will receive another email once your registration is approved and your account has been enabled.	

Logging in:

Step	Action	Screen
1	From the Home Page (http://www.bmwccc-escape.org.za), enter your Username and Password and click on the Log in button.	 A screenshot of a login form titled "Login". It contains two input fields: "Username" with a person icon and "Password" with a lock icon. Below these is a "Remember Me" checkbox. A "Log in" button is highlighted with a red arrow pointing to it from the right. Below the button are two links: "Forgot Login?" and "Sign up".
2	You will receive a welcome message and a Log out button once you login.	 A screenshot of the user profile area after login, titled "Login". It displays a welcome message "Hi, Judy Gerber" with a red arrow pointing to it from the right. Below the message is a silhouette icon of a person and a "Log out" button.

Editing your profile (for registered users only):

Step	Action	Screen
1	Once you login, click on you profile picture.	
2	<p>Your Profile page opens.</p> <p>Place the mouse cursor on the Edit menu and move the mouse cursor down and click on Update Your Profile.</p>	
3	<p>The Edit Your Details page opens.</p> <p>To change / update your Canvas image, click on the drop-down arrow, then click on Upload image.</p>	
4	<p>Click on the Browse button and locate the image you want to upload. (Take note of the image dimensions: 700 x 200 pixels.)</p> <p>Click on the Update button.</p>	

<p>5</p> <p>The new Canvas image will appear.</p> <p>Place the mouse cursor on the Edit menu and move the mouse cursor down and click on Update Your Profile.</p>		 <p>A screenshot of a user profile page. At the top, a pink success message box says "SUCCESS Your settings have been saved." Below it, a navigation bar contains "Edit" and "is". A red arrow points to the "Edit" dropdown menu. The main content area shows a profile picture of a person on a motorcycle on a dirt road, with the name "Judy Gerber" overlaid. Below the image are tabs for "Contact Info", "Additional Information", "Forums", and "Connections".</p>
<p>6</p> <p>Click on the Contact Info tab.</p>		 <p>A screenshot of the "Edit Your Details" page. The "Contact Info" tab is selected and highlighted with a red arrow. Below the tabs, there is a "Canvas image" section with a preview of the motorcycle image. Below the preview is a dropdown menu set to "No change of image" and "Update" and "Cancel" buttons. At the bottom, it says "Powered by Community Builder".</p>
<p>7</p> <p>This is where you can update information such as name, username, email, etc.</p> <p>Click on the Additional Information tab.</p>		 <p>A screenshot of the "Edit Your Details" page. The "Additional Information" tab is selected and highlighted with a red arrow. The page contains several form fields: "First Name" (Judy), "Last Name" (Gerber), "Email" (judma@telkomsa.net), "Username" (judma), "Password", "Verify Password", "Frontend language" (- Use Default -), "Editor" (- Use Default -), "Time zone" (Johannesburg), and "Gender" (Male, Female). There are "Update" and "Cancel" buttons at the bottom.</p>

8

Use the editor to enter any additional information. You can also upload an image in this area.

Complete the rest of the fields regarding your occupation, business or company.

Click on the **Update** button.

Path: p Words: 0

Joomimage Article Page Break Read More

Web site

Location

Occupation

Interests

Company

City

State

Zip Code

Country

Address

Cell Phone

Phone #

Update

Powered by Community Builder

9

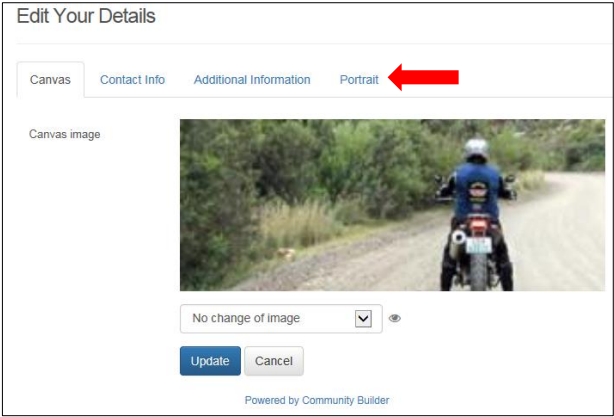
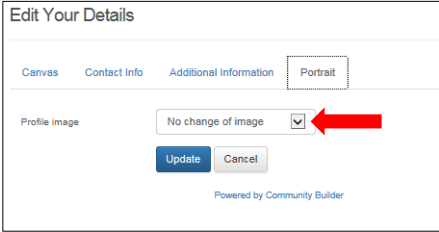
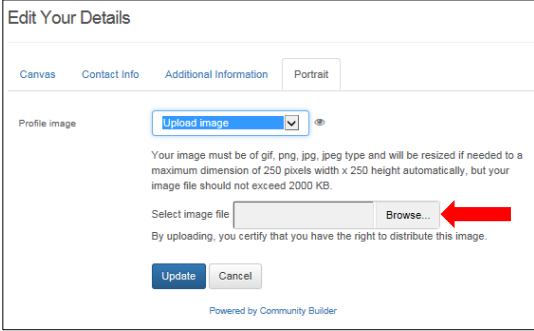
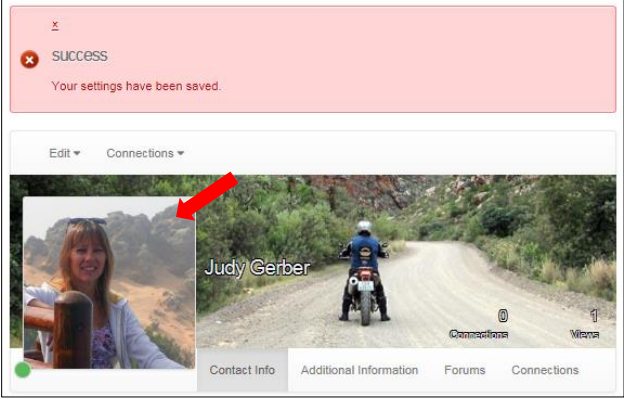
Place the mouse cursor on the **Edit** menu and move the mouse cursor down and click on **Update Your Profile**.

Success
Your settings have been saved.

Edit

Judy Gerber

Contact Info Additional Information Forums Connections

10	Click on the Portrait tab.	 <p>The screenshot shows the 'Edit Your Details' page with four tabs: Canvas, Contact Info, Additional Information, and Portrait. The 'Portrait' tab is selected and highlighted with a red arrow. Below the tabs, there is a 'Canvas image' section with a preview of a person on a motorcycle. Below the preview is a dropdown menu set to 'No change of image' and 'Update' and 'Cancel' buttons.</p>
11	To change / update your Profile image, click on the drop-down arrow, then click on Upload image .	 <p>The screenshot shows the 'Edit Your Details' page with the 'Portrait' tab selected. The 'Profile image' section has a dropdown menu set to 'No change of image'. A red arrow points to the dropdown arrow. Below the dropdown are 'Update' and 'Cancel' buttons.</p>
12	Click on the Browse button and locate the image you want to upload. (Take note of the image dimensions: 250 x 250 pixels.) Click on the Update button.	 <p>The screenshot shows the 'Edit Your Details' page with the 'Portrait' tab selected. The 'Profile image' section has a dropdown menu set to 'Upload image'. Below the dropdown is a 'Select image file' input field with a 'Browse...' button highlighted by a red arrow. Below the input field is a disclaimer: 'Your image must be of gif, png, jpg, jpeg type and will be resized if needed to a maximum dimension of 250 pixels width x 250 height automatically, but your image file should not exceed 2000 KB. By uploading, you certify that you have the right to distribute this image.' Below the disclaimer are 'Update' and 'Cancel' buttons.</p>
13	The new profile picture will now appear on your profile page.	 <p>The screenshot shows a user profile page for 'Judy Gerber'. At the top, there is a red success message: 'SUCCESS Your settings have been saved.' Below the message are 'Edit' and 'Connections' dropdown menus. The profile picture is now the new image of a woman, highlighted by a red arrow. Below the profile picture are 'Contact Info', 'Additional Information', 'Forums', and 'Connections' tabs.</p>